

### **FAQ**

Graduation - Celebration of Achievement - Thursday 24th October 2019

### **Tickets**

Graduands will collect their tickets from the registration desk at the event as it will contain their seat number. Due to limited space, the maximum number of tickets guests can book is 2, however you may request further tickets at the time of booking and you will be sent an email letting you know if more tickets are available once booking is closed. Please do not bring extra guests on top of your ticket allocation. Guest tickets will be distributed one week before the event.

#### Refreshments

Light refreshments will be available within the Trafalgar Suite between 3.30-6.00pm. Tea, coffee, alcoholic and non-alcoholic refreshments will be available from the bar. Only cash payments will be accepted.

#### Bar

The bar area will open between 3.30-10.00pm (closed during ceremony) within the Trafalgar Suite. Only cash payments will be accepted.

## **Gown Hire**

The booking of the gown hire is done directly with Marston Robing and not through the College itself.

# **Photography**

Marston Robing will have professional photographers available from 3.30-6.00pm. Photography can be booked as part of the ticket and gown ordering process.

## Car Parking

There are 750 complimentary car parking spaces available on-site.

## **Itinerary**

Registration, gowning and photography will take place between 3.30-6.00pm so please ensure you arrive in plenty of time. The ceremony itself will start at 7.00pm.

# Wheelchair Users

Please can you advise us if you or any of your party have a disability which may require special seating arrangements.

## Children

Small children are welcome to sit on visitors laps without the need for a guest ticket. However we respectfully ask that if children are creating a disturbance that they are taken outside the main room during the ceremony.

# **Further**

Should you require any further assistance please contact graduation@solihull.ac.uk