

Free Courses Job Seekers

If you're aged 19 years and over and in receipt of Universal Credit, Job Seekers' Allowance or Employment & Support Allowance, we offer free training to help you learn new skills and gain accredited qualifications. Whether you're looking to upskill in a familiar job sector or ready to try something completely new – we can help. Professional, friendly tutors with valuable experience in their sector are able to deliver a wide range of short courses, including a combination of college based and distance learning where suitable. We have regular start dates throughout the year.

Call us on **0121 678 7000** to find out more. To book enrolments for distance learning please call 0121 678 7000 (Extension 6022). Alternatively, you can enquire online using the Enquiry link.

Course Name	Qualification gained	Start Date 2018	Time and Duration	Location
English and /or Maths Classes ERG/32597 & Pro-016546	Functional Skills All levels: Entry Level – Level 2	w/c Mon 10 th Sept w/c Mon 22 nd Oct w/c Mon 10 th Dec	5 weeks Mon – Thurs (4 days) 9.30am – 3pm 10 hrs per subject per week	Blossomfield Campus
ESOL ERG/34120 & Pro-166980	Work towards a College Certificate	Please call for latest dates	8 weeks Monday and Friday (2 days) 12pm- 3pm	Blossomfield Campus

Becoming an Administrator ERG/35053 & Pro-226312	College Certificate	9 th & 10 th October 8 th & 9 th January	2 weeks Tues and Weds 9.30-2.30pm	Blossomfield Campus
Bookkeeping ERG/35065 & Pro-226409	AAT Access Award in Bookkeeping	Roll on / roll off programme. Please call for latest dates	2 weeks Weds – Fridays (3 days) 9:30 – 3:00pm	Blossomfield Campus
IT Digital Skills ERG/35056 & Pro-226316	Working towards BCS Entry Level Award in Computer and Online Basics or Entry Level 3	w/c 24 th Sept w/c 5 th Nov	3 weeks Mon and Fri (2 days) 9.30 -4.30pm (14 hours per week)	Blossomfield Campus
Motor Vehicle ERG/35186 & Pro-229746	College Certificate	w/c 8 th Oct Please call for further dates	2 weeks Mon – Fri 9am – 4pm	Woodlands Campus, Chelmsley Wood
Security Services ERG/34094 & Pro-16551	Level 2 Door Supervision Award (4 units)	Mon 19th Nov to Fri 23rd Nov OR Mon 3rd Dec to Fri 7 th Dec	1 week Mon – Fri 9.00-4.30pm OR 1 week Mon - Fri 9.00-4.30pm	Blossomfield Campus OR Woodlands Campus, Chelmsley Wood
Starting Your Own Business ERG /34095 & Pro-165029	College Certificate	w/c 6 th Nov w/c 19 th Feb	1 week Tues/Weds/Thurs (3 days) 9.30-2.30pm	Blossomfield Campus

Understand Social Media for Your Career ERG/35056 PRO226316	College Certificate	Roll on roll off. Please call for dates	2 days total Tues and Weds 9.30-2.30pm	Blossomfield Campus
Distance Learning				
Level 2 Certificate in Equality & Diversity ERG/35043 PRO-226214	CACHE Level 2	Enrolments by appointment throughout the year (must pre-book). Call 0121 678 7000 Ext 6022	8 weeks	Distance Learning with enrolment at Woodlands & Blossomfield Campus
Level 2 Certificate in Principles of Team Leading ERG 35043 PRO 226214	CACHE Level 2	Enrolments by appointment throughout the year (must pre-book). Call 0121 678 7000 Ext 6022	12 weeks	Distance Learning with enrolment at Woodlands & Blossomfield Campus
Level 2 Certificate Information Advice or Guidance ERG 35043 PRO 226214	CACHE Level 2	Enrolments by appointment throughout the year (must pre-book). Call 0121 678 7000 Ext 6022	8 weeks	Distance Learning with enrolment at Woodlands & Blossomfield Campus
Level 1 Certificate in English ERG 32597 PRO 016546	As per course title	Enrolments by appointment throughout the year (must pre-book). Call 0121 678 7000 Ext 6022	4 Weeks	Blended delivery - attend classes or distance learning or combination of both: Blossomfield Campus only

Level 1 Certificate in Maths ERG 32597 PRO 016546	As per course title	Enrolments by appointment throughout the year (must pre-book). Call 0121 678 7000 Ext 6022	4 Weeks	Blended delivery - attend classes or distance learning or combination of both: Blossomfield Campus only
Level 1 Employability Skills ERG 35043 PRO 226214	As per course title	Enrolment by appointment throughout the year (must pre-book). Call 0121 678 7000 Ext 6022	4 weeks	Blended delivery attend classes or distance learning or combination of both: Blossomfield Campus only
Health & Social Care – Distance Learning				
Level 2 Certificate in Awareness of Mental Health Problems ERG/35045 PRO-226217	CACHE Level 2	Enrolments by appointment throughout the year (must pre-book). Call 0121 678 7000 Ext 6022	16 weeks	Distance Learning with enrolment at Woodlands & Blossomfield Campus
Level 2 Certificate Understanding Autism ERG/35049 PRO-226202	CACHE Level 2	Enrolments by appointment throughout the year (must pre-book). Call 0121 678 7000 Ext 6022	12 weeks	Distance Learning with enrolment at Woodlands & Blossomfield Campus

Level 2 Certificate in Understanding Safe Handling of medicines ERG/35048 PRO-226220	CACHE Level 2	Enrolments by appointment throughout the year (must pre-book). Call 0121 678 7000 Ext 6022	8 weeks	Distance Learning with enrolment at Woodlands & Blossomfield Campus
Level 2 Certificate for Prevention & Control of Infection ERG/35044 PRO-226216	CACHE Level 2	Enrolments by appointment through the year Call 0121 678 7000 (Ext 6022)	8 weeks	Distance Learning with enrolment at Woodlands & Blossomfield Campus
Level 2 Certificate Working with Individuals who have Learning Disabilities ERG/35047 PRO-226219	CACHE Level 2	Enrolments by appointment throughout the year (must pre-book). Call 0121 678 7000 Ext 6022	12 weeks	Distance Learning with enrolment at Woodlands & Blossomfield Campus
Level 2 Certificate Understanding Behaviour that Challenges ERG/35050 PRO-226221	CACHE Level 2	Enrolments by appointment throughout the year (must pre-book). Call 0121 678 7000 Ext 6022	8 weeks	Distance Learning with enrolment at Woodlands & Blossomfield Campus
Level 2 Certificate in Principles of Dementia Care ERG/35039 PRO-226208	CACHE Level 2	Enrolments by appointment throughout the year (must pre-book). Call 0121 678 7000 Ext 6022	12 weeks	Distance Learning with enrolment at Woodlands & Blossomfield Campus

<p>Level 2 Certificate in Care & Management of Diabetes</p> <p>ERG/35041 PRO-226210</p>	CACHE Level 2	Enrolments by appointment throughout the year (must pre-book). Call 0121 678 7000 Ext 6022	8 weeks	Distance Learning with enrolment at Woodlands & Blossomfield Campus
<p>Level 2 Certificate Introduction to working with Children & Young People</p> <p>ERG/35036 PRO-226206</p>	CACHE Level 2	Enrolments by appointment throughout the year (must pre-book). Call 0121 678 7000 Ext 6022	12 weeks	Distance Learning with enrolment at Woodlands & Blossomfield Campus
<p>Level 2 Certificate Understanding Dignity & Safeguarding within Health & Social Care Settings</p> <p>ERG/35040 & Pro-226220</p>	CACHE Level 2	Enrolments by appointment throughout the year (must pre-book). Call 0121 678 7000 Ext 6022	16 weeks	Distance Learning with enrolment at Woodlands & Blossomfield Campus
<p>Level 2 Certificate Understanding Specific Learning Difficulties</p> <p>ERG/35051 PRO-226222</p>	CACHE Level 2	Enrolments by appointment throughout the year (must pre-book). Call 0121 678 7000 Ext 6022	8 weeks	Distance Learning with enrolment at Woodlands & Blossomfield Campus

<p>Level 2 Understanding Common Childhood Illnesses</p> <p>ERG/35036 PRO 226206</p>	CACHE Level 2	Enrolments by appointment throughout the year (must pre-book). Call 0121 678 7000 Ext 6022	12 weeks	Distance Learning with enrolment at Woodlands & Blossomfield Campus
<p>Level 2 Certificate Understanding Children & Young People's Mental Health</p> <p>ERG/35036 PRO 226206</p>	CACHE Level 2	Enrolments by appointment throughout the year (must pre-book). Call 0121 678 7000 Ext 6022	12 weeks	Distance Learning with enrolment at Woodlands & Blossomfield Campus