

Student Code of Conduct

The Code of Conduct sets out what we expect from our students.

Code of Conduct

We expect you to:

- Be responsible for your learning: prepared and ready to study showing commitment and a positive attitude
- Be polite and respectful and co-operate with members of staff and students, inside and outside of the classroom
- Be on time and attend all timetabled sessions, including any exams – 100% is your target – and inform us if you can't attend
- Complete all coursework and/or assignments on time and meet your tutor regularly to discuss and review your progress
- Observe all of Solihull College & University Centre's policies and procedures as explained in your induction, on the Student Information Hub and on MOODLE
- Wear your College ID at all times
- Switch off and put away mobile devices unless, at the agreement of the tutor, these are in use for learning purposes
- If you smoke cigarettes including e cigarettes, then do so only in designated areas
- Follow our rules and the law; do not bring in, consume or sell alcohol or illegal drugs
- Behave in a way that will help us to keep Solihull College & University Centre a safe place to learn

ADDENDUM TO STUDENT CODE OF CONDUCT

COVID-19 Update

As a result of the COVID-19 outbreak we require all students who return to the College in person to observe an additional set of rules designed to ensure that all members of the College community are kept safe. This includes respecting social distancing rules and interacting with other members of the College community and the general public in a safe and appropriate way.

You will not be allowed to return to College unless you have agreed to the code of conduct below. Because following these codes is so important to your safety and the safety of others, **if the code of conduct is broken at any time, you will immediately be required to leave the College campus and will be subject to disciplinary action.**

YOU MUST STRICTLY FOLLOW GOVERNMENT REQUIREMENTS TO SELF-ISOLATE IF YOU OR A MEMBER OF YOUR HOUSEHOLD HAS ANY SYMPTOMS OF SUSPECTED COVID. YOU MUST NOT COME INTO COLLEGE.

What we expect from you:

- Wear your ID badge at all times so that you can be identified as a College student.
- **Follow the rules** about regular handwashing throughout the day and use the supplied hand sanitiser. There will be plenty of reminders for you.
- Try, always, to keep a social distance of 2 metres from all other members of the College community (ie outside of your 'bubble') whilst on campus.
- Outside of classroom activity, do not spend more than 15 minutes with any one person even if you are 2 metres apart. If you are in a unique position where you require someone to be very close to you, we will supply the correct personal protection equipment PPE.
- Attend College only for the purposes of attending lessons, following an instruction from College staff, or coming to Safe Space. Being on the College site purely for social purposes is not allowed at this time.
- Follow any signs and directions that are on the College campus – this is VITAL for your own safety.
- We will be requiring you to use specific entrances and exits. You must do this for everyone's safety.
- You are a representative of the College and therefore you must abide by any rules and requirements in the use of public transport (eg face masks)
- If you become unwell with Coronavirus symptoms whilst at College you must inform a member of staff immediately .
- We expect you to follow the normal Student Code of Conduct when you are in College or working remotely as well as this Covid-19 update.
- The smoking shelters have been removed in the interest of maintaining social distancing. If you wish to smoke you must follow instructions as to where you can do this.

What you can expect from us

- A College environment that has been adapted for social distancing and other Covid-19 Government guidance.
- Safeguarding, Prevent and welfare support available at all times during College hours.
- Constant monitoring of our health & safety measures.
- Lecturer and Tutor support when you are at College.
- Support to work from home if your situation changes.

Please be assured that the safety of our College students and staff is our top priority and will continue to work hard with you to make it a safe place to study.