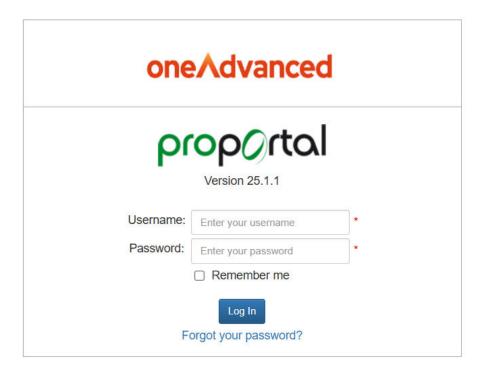
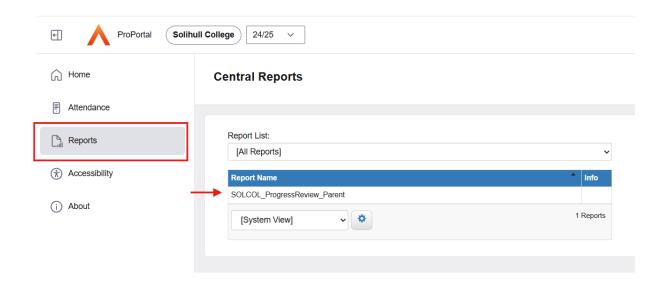
Accessing Progress Review report – Parent ProPortal

Log in to Parent Portal via link (https://parentportal.solihull.ac.uk/proportal) and use your username and password:

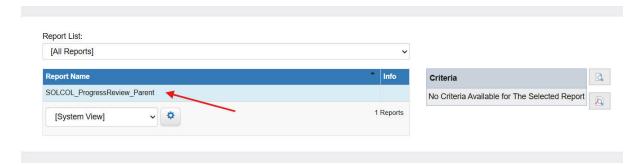


Once logged in go to left-hand side menu and select 'Reports':



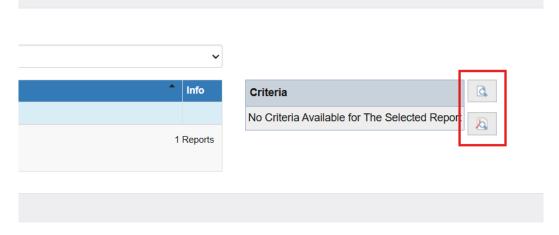
There you will be able to find a Progress Review report – highlight the report by pressing on its name:

Central Reports

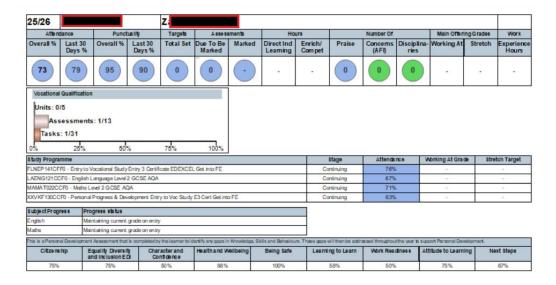


Once report is highlighted, on the right-hand side you will see two icons:

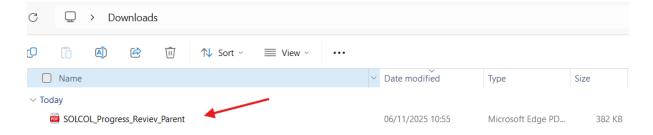
- 1. To preview the report:
- 2. To download the report



Once 'Preview' icon is pressed it will bring the preview window (opens in separate window - please make sure the browser is not blocking the pop-up windows):



Pressing 'Download' report will download the PDF version of the report to your download folder:



Once opened it will preview as below PDF:

